



Workshops / Education programs Manager (Sydney based)

Workshops / education programs manager is a new role for Runway. This role is committed to positioning Runway within the education/ development space, working with organisations and editorial committee to provide professional development opportunities for young writers and artists. You would also be responsible for building networks with universities and educational institutions to broaden our reach and value in the educational / academic sphere.

This will suit someone who is interested in mentoring and developing emerging creatives, and someone who is able to effectively team with external organisations (previously we have worked with Liveworks to provide workshop and development program for writers to review the Liveworks program) and deliver meaningful development opportunities for a broad range of emerging creatives.

Responsibilities:

- + Develop professional and mentor opportunities for young writers and artists
- + Position Runway as a significant educational resource
- + Pursue partnerships with appropriate orgs and initiatives
- + Engage with education institutions, creative institutions and bodies to expand Runway's readership and contributor base
- + Effectively plan and produce workshops for a range of attendees, in response to KPI's
- + Maintain contact with all attendees, create and develop a community of writers who will be able to feed back into Runway

Desirables:

- + Experience in the education sector
- + Enthusiastic about the arts and arts writing
- + Highly organised
- + Invested in the development of Runway

- + Able to produce and manage events/ respond to target audiences
- + Extensive knowledge of, and connections with a broad range of venues, businesses and organisations in the arts
- + Invested in the mentorship and development of emerging creatives

Email Sian at sian@runway.org.au for more information/ a chat!